

# Sunny Days Health and Safety Protocol

*Updated 9/21*

Sunny Days keeps the safety and security of kids in our center an utmost priority. With the current COVID-19 pandemic continuing to affecting our nation, there are small accommodations that we can make to stop/limit spread here at the center.. We are continually monitoring current federal, state and local guidelines to ensure we are up to date and compliant. Our teachers continue to be trained and updated to ensure all guidelines are followed.

*This handout was developed from Maine's COVID checklist for Childcare, as well as additional research on safe practice specific to childhood. Please see [Maine.gov/child-care-licensing](https://www.maine.gov/child-care-licensing) for more information.*

- 1. DROP OFF & PICK UP:** We will be implementing adjusted drop off and pick up in order to limit direct contact between parents and staff members:
  - Parents will be asked to bring their children and their belongings downstairs to the double doors.
  - A staff member will escort your child to their class.
  - At Pick Up, a staff member will meet you with your child and their belongings. If there is not a staff member that you can see within a few minutes, please call Sunny Days at (207)839-7701 and let us know you are here!
  
- 2. SCREENING DURING DROP OFF:**
  - Parents are required to do a daily health screening via Brightwheel during check in. We trust that our families are using honesty with these questions.
  - Children with a fever of 100 and above and/or any of the following symptoms will not be admitted into the building and will need to follow CDC protocols before returning;
    - Chills
    - Cough
    - shortness of breath or difficulty breathing
    - Fatigue
    - Muscle or body aches
    - Headache
    - New loss of taste or smell
    - Sore throat
    - Congestion or runny nose
    - Nausea or vomiting
    - Diarrhea
    - Flushed cheeks
  - Staff will use a touchless infrared thermometer for needed temperature checks.
  - Hand hygiene stations are set up in each classroom so that children can clean their hands before they enter and the staff member can sanitize before and after handling belongings.
  - **IF ANY MEMBER OF YOUR HOUSEHOLD HAS TESTED POSITIVE WE ASK THAT YOU KEEP ALL FAMILY MEMBERS AT HOME AND FOLLOW CDC PROTOCOL BEFORE RETURNING.**
  - If we discover that a family did not adhere to one of the above guidelines, you will be given a one week notice to find alternative child care. It a group effort to keep our facility and children safe. Thank you for understanding.

### **3. CLASSROOM MANAGEMENT**

- Portable sinks will be in most classrooms to promote handwashing and reduce shared sink space in the bathrooms
- We will continue to utilize pods. Classes will include the same groups of children each day, and the same instructors will remain with the same group to the best of our ability outside of scheduled or unexpected staffing changes.
- We will maximize the use of outdoor space as much as possible, choosing to conduct activities outside as much as possible.
- Please make sure all lunchboxes/water bottles labeled with your child's name
- Children's belongings will be separated from others' and in individually labeled containers, cubbies, or areas.
- We ask for your assistance by not sending ANY extra items to and from school— this includes but is not limited to; home toys, books, stuffed animals, and other games.
- We routinely sanitize all shared soft items from our younger classes.

### **4. REGULAR HYGIENE AND SANITATION**

We realize that our job as educators extends beyond our normal learning plans. We will teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among campers. If soap and water are not readily available, we will provide hand sanitizer that contains at least 60% alcohol. Hand washing & sanitation will occur when:

- Upon entering and leaving building
- After each activity.
- Before and after eating or handling food.
- Before and after using the restroom.
- Hand sanitizer provided and applied as part of class.

### **5. CLEANING PROCEDURES:**

- Each classroom is disinfected every morning and every afternoon. We clean and disinfect frequently touched surfaces within each room between use as much as possible. Use of shared objects will be limited and cleaned between use.
- We are very aware that cleaning products should not be used near children, and our staff will ensure that when not in use, cleaning products are put away out of children's use.
- Sanitation stations will be provided outside for children and staff use.
- Shared toys are disinfected multiple times per day.
- Doorknobs, stair railings, and entry keypads are wiped down twice daily.
- At the end of each day, the whole center is sprayed with disinfectant by our nightly cleaning team.

### **6. MASKING:**

Should masking be deemed necessary or required by licensing we will adhere to all protocols. We welcome any family who feels more comfortable wearing a mask to do so, but are not requiring it at this time.

**It is our highest priority to keep the children, staff, and families safe everyday, together. If you have any questions about the above procedures, please don't hesitate to contact us at (207)839-7701.**